

NOBLE COUNTY HEALTH DEPARTMENT ALL HAZARDS EMERGENCY RESPONSE PLAN



January 2013

**NOBLE COUNTY HEALTH DEPARTMENT
ALL HAZARDS EMERGENCY RESPONSE PLAN**

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EMERGENCY RESPONSE CHECKLIST

ASSESS POTENTIAL HAZARDS	Time Complete
COMMUNICATION AND NOTIFICATION	
Contact Health Department Personnel	
Contact Outside Agencies (PIO, EMA)	
Establish method of identification (badge)	
PUBLIC HEALTH INFORMATION	
Unpack Emergency Literature	
Draft media releases (with PIO)	
Provide releases to media	
COMMUNITY RESOURCES (Contact as appropriate)	
Local Pharmacies	
Pest Control/Exterminating/Fumigating	
Dead Animal Disposal	
Local Veterinarians	
Licensed Water Haulers	
Licensed Sewage Pump Trucks	
Licensed Septic Installers	
Landfill sites	
Citizens Corps/MRC/CERT	
Schools	

NOBLE COUNTY HEALTH DEPARTMENT
TODAYS DATE: _____

**** LOG TIME COMPLETED****

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PRIVACY STATEMENT

As stated in Appendix B Pages 43-45, Section 149.433 of the Ohio Revised Code," **Exemption of security and infrastructure records** ", A3bi (" Those portions of records containing specific and unique vulnerability assessments or specific and unique response plans either of which is intended to prevent or mitigate acts of terrorism, and communication codes or deployment plans of law enforcement or *emergency response personnel*;") the information contained in this plan is exempted from public disclosure by the Ohio Revised Code.

PRIMARY AGENCY

Noble County Health Department

SUPPORTING AGENCIES

American Red Cross
Noble Behavioral Services
Noble Correctional Institution
Noble County Emergency Management Agency
Noble County Commissioners
Noble County Engineer
Noble County Sheriff's Office
ODOT
Ohio State Patrol
Public Works
Southeastern Regional Medical Center
Summit Acres Nursing Home

STRATEGIC PLAN FOR PREPAREDNESS

MISSION STATEMENT

The mission of the Noble County Health Department is to assure a healthful environment, prevent disease, and prolong life and wellbeing for the citizens of Noble County. The Noble County Health Department is committed to identifying societal conditions required for people to be healthy, and to advancing practices that improve the health of vulnerable populations. The Noble County Health Department enhances the health of communities by creating partnerships based on community values, strengths, and assets.

The goals of the Noble County Health Department are to:

1. Prepare staff to prevent, protect against, respond to, and recover from natural disasters and acts of terrorism.
2. Provide information and training to first responders and the general public to enable them to better prepare for disasters.
3. Recruit and train a volunteer workforce to augment current public health staffing during times of disaster.

Vision

The Noble County Health Department will be recognized as "the" public health expert within the communities it serves. Through cooperation among governmental and non-governmental organizations, the County and its cities, we will be prepared to respond to

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public health emergencies. Working in collaboration with our partnering organizations, the Noble County Health Department will achieve sustainable funding for addressing health disparities and chronic disease prevention. The Noble County Health Department, applying best business practices, will demonstrate operational excellence that is emulated by health departments across the nation.

Our Services

- Immunizations (domestic and international)
- Assess and make recommendations regarding sanitation issues
- Public Health programs and clinical services
- Assessment of and recommendations on disease issues
- Participate in epidemiological activities
- Prevent, Mitigate, Protect, Respond, and Recover in regards to public health and other emergencies affecting the communities' well being

The Public We Serve

It is Public Health's responsibility to assist in sustaining the health of all Noble County residents and to assist the Noble County Emergency Management Agency in implementation of the County EOP.

Service Improvement Plan

Noble County Health Department is determined to use its limited resources effectively to protect the health of the citizens of Noble County through education of staff, outside organizations and the public promoting healthy lifestyles and sound health practices.

Surveying Our Public (community health assessment)

At NCHD, we are dedicated to improving the quality of our efforts and know that to be successful we must become an agency that is driven by commitment to public service. The first step is for NCHD to listen and respond to its customers. Accordingly, we conducted a survey to learn more about what employers and employees think of Public Health's services. Additionally, the NCHD Emergency Response base plan is available on our website www.noblecohd.org for public comment. We continue to participate and utilize the LEPC as an advisory committee to provide public comment, as well.

Our public service improvement program will be an ongoing one. We will continue to gather information on the quality of our performance in delivering services in areas not included in this year's survey, particularly in the construction sector. Next year, too, we plan to learn more about public response to our assistance and consultation programs.

Strengths

- NIMS Compliant
- Basis for strong management team
- Emergency plans in place
- Participate in trainings and exercises
- Very focused management/staff
- Well-rounded and managed business

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Weaknesses

- Over dependent on borrowings - Insufficient cash resources
- Lack of awareness amongst prospective customers
- Need to relocate to larger premises
- Absence of strong sales/marketing expertise
- Overdependence on few key staff
- Emerging new technologies may move market in new directions

Threats

- Major player may enter targeted market segment
- New technology may make products obsolete
- Economic slowdown could reduce demand
- Euro/Yen may move against \$
- Market may become price sensitive
- Market segment's growth could attract major competition

Opportunities

- “Traditional” responders are becoming more involved in the public health response planning process
- The Ohio Department of Health is developing new web-based programs and working more closely with other State agencies than in the past (MARCS, OPHCS, OPHWAN)
- Regional assets are becoming available and training is being provided on the use of those assets

Corporate Values

The corporate values governing Noble County Health Department development will include the following:

- Noble County Health Department operates in accordance with the highest standards in all relationships with clients and planning and response partners.
- Noble County Health Department fosters a climate which encourages partnerships both in-house and outside the organization.

Business Objectives

Long term business objectives of Noble County Health Department are summarized as:

- To encourage healthy lifestyles and preparedness among all residents of Noble County
- To work cooperatively with all agencies to protect the health and safety of all who live or work in Noble County

Key Strategies

The following critical strategies will be pursued :

- Accelerate preparedness by providing training to staff and public.
- Extend links with key technology centers

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- Raise additional venture capital
- Expand senior management team in sales/marketing
- Strengthen human resources function
- The following important strategies will also be followed:
- Assessments of key markets
- Continue participating in trade shows and other events
- Pursue strategic alliances with complementary players
- Strengthen web presence and promote

Major Goals

The following key target capabilities will be achieved by Noble County Health Department over the next year:

- Planning
- Exercises
- Training
- Risk Management
- Interoperable Communications
- Community Preparedness
- Epidemiological Surveillance and Investigation
- Mass Prophylaxis
- Isolation and Quarantine
- Emergency Public Information and Warning

INTRODUCTION:

The primary goal of this document is to outline the emergency response activities of the Noble County Health Department. Upon approval by the Noble County Board of Health, this plan will become a Standard Operating Guide (SOG) to Annex-H of the Noble County Emergency Operations Plan (EOP) housed at the Emergency Management Agency (EMA) Office. A copy of Annex H is included in the Standard Operating Guides attached to this plan. This plan shall be revised so as to maintain compliance with the Department of Homeland Security's National Incident Management System guidelines for preparing for, and responding to incidents.

Noble County Health Department Capabilities:

- Immunizations (domestic and international)
- Public Health programs and clinical services
- Assessment of and recommendations on disease issues
- Participate in epidemiological activities
- Respond to biological events affecting the community well being
- Assess and make recommendations regarding sanitation issues

PURPOSE:

This SOG determines actions to be taken by the Noble County Health Department during the response to a disaster. It includes mutual aid agreements entered into with private

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sector and/or voluntary organizations. The Health Departments' goal is to prevent disease, reduce the vulnerability of county residents, respond effectively and efficiently to a disaster, and provide for recovery in the aftermath of an emergency.

The Noble County Health Department, herein after referred to as the "Health Department", has many legal and moral responsibilities as a part of their routine duties. Among these duties is the responsibility to respond to and/or assist in a wide spectrum of possible emergency scenarios ranging from an extremely limited geographically isolated situation to a county, community or region-wide problem.

A. SITUATIONS AND ASSUMPTIONS:

Situations:

Noble County is exposed to many hazards that have the potential to cause damage and casualties, and disrupt the community. Possible natural hazards include floods, tornados, winter storms, earthquakes, fires, drought, and disease outbreak. There is also the threat of war related incidents and terrorist activities using weapons of mass destruction involving nuclear, biological, chemical or conventional weapons. Other disaster situations could develop from a hazardous material accident, major transportation accident, or civil disorders.

Assumptions:

It is likely that outside assistance would be available during most major disaster situations. The County Emergency Operations Plan (EOP) will facilitate the coordination of this assistance. However, it is critical that the Noble County Health Department is prepared to carry out disaster response and short-term operations on an independent basis until outside assistance is available. All agencies involved in response activities will operate under the Incident Command System (ICS) as per NIMS (National Incident Management System) standards.

B. CONCEPT OF OPERATIONS:

General:

It is the duty of the local Health Department to sustain the health of Noble County residents and to assist the Noble County Emergency Management Agency in implementation of the County EOP. The Health Commissioner or his/her designated representative will activate the Health Department All Hazards Plan. When an emergency exceeds the local response capability, the local health department will request assistance from the Ohio Department of Health at their 24 hour Emergency Phone number (1-614-722-7221) or through the Health Desk at the State EOC. The Health Department will implement procedures outlined in the Plan. The Health Department may request the Health Alert Network (HAN) be activated. Local government officials make requests for Federal assistance by coordinating requests through the local Emergency Management Agency. The Federal Government will provide assistance when deemed necessary. Such help may come as the Strategic National Stockpile program, which must be request through the EOC. Please refer to the SNS Algorithm attached to this plan.

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C. INTER-JURISDICTION RELATIONSHIPS:

Local

For emergency management purposes, the territory of each city/township in Noble County has been included in a mutual aid zone. These zones may be incorporated municipalities, incorporated municipalities with some adjacent unincorporated territory, unincorporated territories, or large institutions such as state and federal facilities.

The following is a list of the fifteen operating zones:

Beaver	Elk	Marion	Sharon
Brookfield	Enoch	Noble	Stock
Buffalo	Jackson	Olive	Wayne
Center	Jefferson	Seneca	

These fifteen mutual aid-operating zones have individual jurisdictions, and the Health Department has overall responsibility of coordination and control of operations during health related emergencies.

Mutual Aid Regions: State

Each county has a multi-agency coordination system responsible for coordinating assistance across inter-county boundaries under major emergency conditions. This is the Emergency Management Agency. During large incidents the EMA will open an Emergency Operations Center, which brings in representatives of agencies throughout the county and region, to coordinate activities and resources.

In the event of a biological incident, the Ohio State Patrol and the Noble County Sheriff's office can transport samples to the Ohio Department of Health for testing, via ground transport. They may also transport vaccine during an emergency as available. The Ohio State Highway Patrol will be utilized as the secondary mode of transportation (ground and/or air) in the event that the Sheriff's Department cannot provide helicopter support.

COMMAND/CONTROL:

The Noble County Health Department will utilize the National Incident Management System (NIMS), and the Incident Command System (ICS) on all responses.

The Health Department will provide representation to the Noble County Emergency Operations Center (EOC) during emergencies. The Health Department will perform as the lead agency during public health emergencies. When a Public Health emergency is declared within Noble County, the County Health Commissioner or his/her designated representative will report to the county EOC at 48535 Coldwater Creek Road upon activation. The Noble County Health Departments will adjust normal operations to provide emergency public health response to Noble County during Public Health Emergencies. The Health Commissioner or representative is responsible for direction and control of all Public Health resources within the county during a Public Health Emergency.

A. NOBLE COUNTY:

The ultimate responsibility for *coordination* of operational disaster response in Noble County belongs to the county Emergency Management Agency (EMA). If more than one

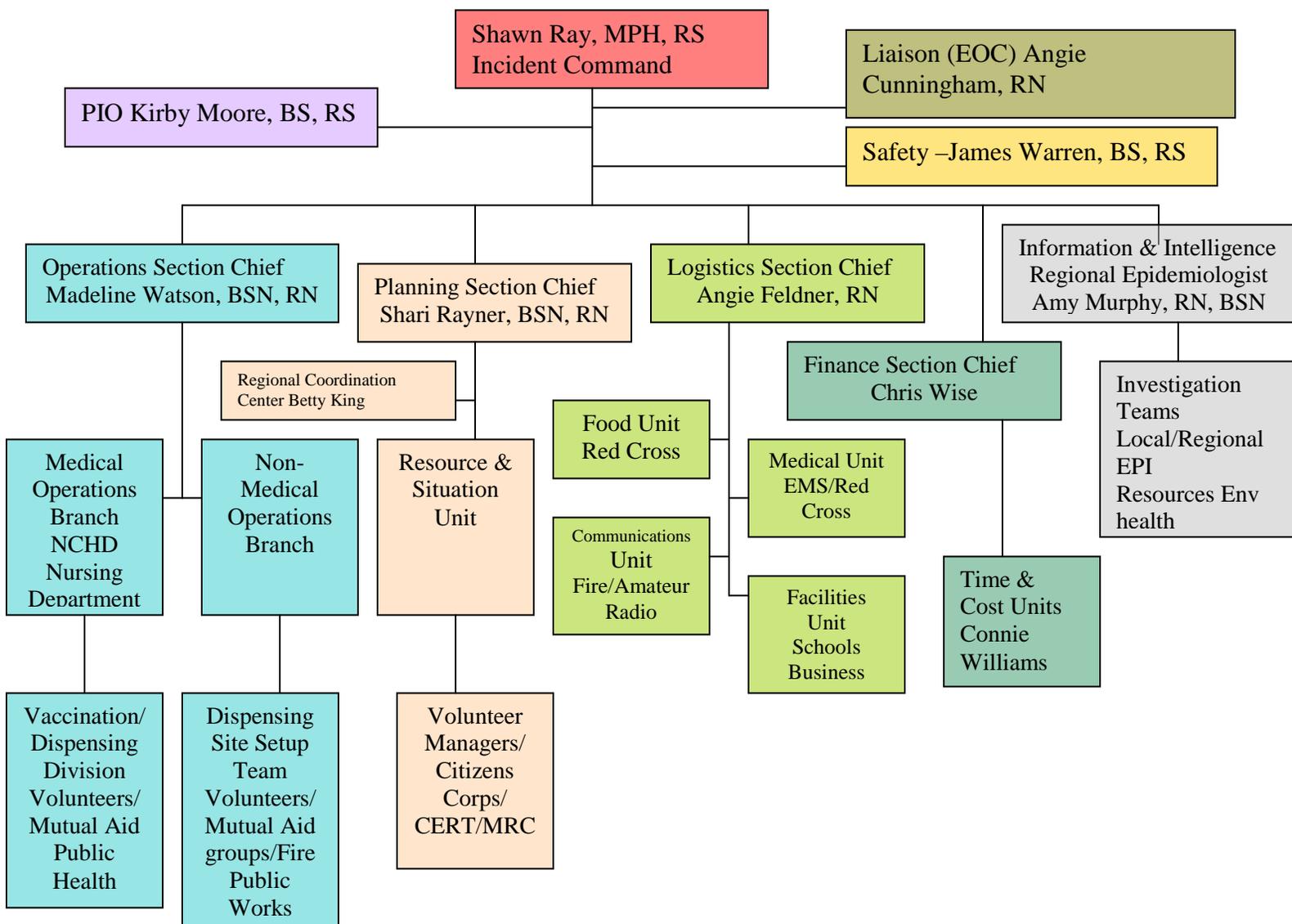
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planning and operating zone is affected, or if there is a very serious emergency in one zone, the county EOC will be activated at the discretion of the EMA and the county Commissioners, however, it will not assume control of operational functions. In the event of a Public Health emergency within Noble County, response activities will be directed from the county health department at 44069 Marietta Road. As the event escalates and additional resources are required, the county EOC will be activated at the discretion of the EMA director and county officials.

The Health Department Chain Of Command:

The line of succession from the Health Commissioner is:

- Medical Director
- Director of Nursing
- Environmental Health Director



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Preservation Of Records:

The Health Commissioner has ultimate responsibility for maintenance and preservation of records and is assisted by the Registrar, the Director of Nursing and the Director of Environmental Health:

Registrar Records:

The originals of all birth and death records are on file at the Ohio Department of Health Bureau of Vital Statistics, Columbus, Ohio.

Public Health Nursing:

Records of childhood and adult immunizations are maintained in the web based SIIS system. Hard copies of vaccination records are kept on the premises and copies provided to the vaccinee at the time treatment is administered.

Environmental Health:

The environmental health section maintains records of inspection and licensing of food retailers, well drilling activities, water testing, and septic permits and inspections. This department also inspects swimming pools, mobile home parks and campgrounds.

County Chain Of Command:

The line of succession to the County Board of Health is President through the members of the board in order of their seniority.

The line of succession to the Emergency Management Agency Director is a County Commissioner.

B. ORGANIZATION: NOBLE COUNTY HEALTH DEPARTMENT:

1. Policy Group: (Board of Health)

Board of Health (President and Members)
Health Commissioner

2. Coordination Group:

Medical Director
Nursing Directors
Director of Environmental Health
Fiscal Officer
Health Commissioner

3. Operations Groups:

Public Health Nursing Staff with DON in-charge
Environmental Health Staff
Vital Statistics
Clerical Staff
Epidemiology and Surveillance
Disaster Preparedness

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C. COMMUNICATIONS:

Ohio Public Health Communications System (OPHCS)

Noble County Health Department is an active participant in the Ohio Public Health Communications System (OPHCS). The role of the (OPHCS) is to provide a communications network between the Centers for Disease Control and Prevention, the Ohio Department of Health, the local Health Department, and local hospitals. The network is equipped with continuous Internet access for immediate access to public health information. The Noble County Health Department has administrative for both local and regional alert capability.

Telephone:

The daytime business number of the Noble County Health Department is 740-732-4958. The 24-hour Pager number is 740-732-4958. A list of phone numbers of outside agencies that may need notification can be found in Annex B, Crisis Communication, V. Emergency Contacts

Mass Communications:

During a Public Health Emergency, the office of the Health Commissioner will inform the public on actions to take according to existing conditions. This will be accomplished through mass media outlets such as local radio, television, flyers, and newspapers. Alternate communication systems are available through the EOC.

Radio Communications

The Noble County Health Department has in place a Multi Agency Radio Communications System (MARCS) that consists of four portable radios and two base stations. Health Department employees use these radios on a daily basis in order to maintain proficiency. NCHD operates normally on the Public Health Talkgroup **Noble**. During a disaster when landlines and cell service may be interrupted this system provides a valuable link to command staff, police, fire and the EMA, both locally and on the regional and state levels.

Alternate Sources of Communication:

- Pagers
- Cell Phones
- Messengers
- E-mail
- Portable Radio/walkie-talkies (MARCS)
- Other alternate communication system is available by Amateur radio and by calling the Sheriff's office at 740-732-5631.

An alternative communication to the telephone for initial notification is radio stations WWKC 105, Caldwell, and WCMJ 96.7 FM, Cambridge. These stations will broadcast needed information. In addition, the emergency operation center will have a radio network to expedite needed communications.

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D. NOTIFICATIONS:

- Call the Health Department if a phone is available at 740-732-4958.
- After hours phone the Health Department on-call person at 740-732-4958.
- The Noble County EMA or Sheriff's Department will make the initial notification to the Health Department on-call person if they are notified of a public health emergency. A list of emergency contact phone numbers and addresses are maintained at the county EOC and the Sheriff's office. However, emergency notification may originate from any citizen directly to the Health Department.
- If phone lines are not functional, the alternate communication system will be activated and/or the law enforcement officers will make the notification as per their protocol, to the key personnel as determined by the EOC.
- Upon receiving the notification, notify the next person on the emergency call list. The notification process will continue until all necessary staff is contacted.
- Within the Health Department, the established Chain of Command will be used for notifications.

E. AFTER HOURS EMERGENCY PROTOCOL

The Noble County Health Department has an after hours emergency answering machine system. Any calls received after normal working hours that are determined to be an emergency will be forwarded to a pager that is assigned to a nurse and necessary steps will be taken from the receiver of the page. The phone number of the answering machine is the same as the health department and is available 24 hours a day at 732-4958.

Method of Identification:

All Health Department staff will have a visible, department issued, picture ID badge and will sign in and out with time and date when reporting to the EOC or the Department Operations Center (DOC).

F. CHAIN OF COMMAND AND ASSIGNMENTS:

The following information reflects the chain of command within the Health Department and the responsibilities of each division.

Health Department

- The Health Commissioner, as the Incident Commander (IC), reports to the Board of Health and communicates with county commissioners, Medical Director, and other public officials.
- The Director of Nursing (Operations Chief for a disease situation) reports to the Health Commissioner, and communicates with the Director Environmental Health and the Medical Director.
- The Medical Director reports to the Health Commissioner.
- Staff nurse in-charge(Medical Team Leader) will report to the Director of Nursing.
 - All nursing staff will report to the staff nurse in-charge.
 - All Sanitarians report to the Director of Environmental Health.
 - The registrar will report to the Health Commissioner.

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ASSIGNMENTS AND RESPONSIBILITIES:

Health Commissioner: Incident Commander

The Health Commissioner is the Incident Commander for the Noble County Health Department. In this capacity the Commissioner or their representative will:

- Establish lines of communication, place of assembly, staff assignments, and method of personnel identification.
- Have essential maps available if applicable (epidemiological data collection).
- Communicate with other county department heads.
- Communicate directly with the EMA Director.
- Direct the actions of all health department personnel.
- Sanction the release of public health information.
- Maintain a supply of emergency/disaster literature for public distribution.
- Authorize emergency purchase of supplies and equipment.
- Communicate through the County EOC to the State EOC, and the Ohio Department of Health.

Operations Section:

Medical emergency Operations Section Chief: The Director of Nursing will act as the Health Department's Operations Section Chief. In this capacity she will:

- Have all medical and nursing personnel properly identified. Coordinate activities with Red Cross Emergency Operations Plan.
- Direct set up of all medical and nursing facilities.
- Coordinate the distribution of mass prophylaxis medications oral or vaccine.
- Aid Environmental Health as needed.

Environmental emergency Operations Section Chief : The Director of Environmental Health will act as the Health Department's Operations Section Chief. In this capacity he will:

- Serve as the Health Department's representative at the County Health Department or in the county EOC as determined by the Health Commissioner.
- Coordinate all nursing, medical, and sanitation staffing in the field, at emergency stations, shelters, and headquarters.
- Communicate with Environmental Health and Nursing to coordinate the provision of potable water, medications or other supplies for delivery to all stations.
- Ensure full time coverage by professional staff at field headquarters, (Noble County Health Department and/or alternate sites).

Environmental Health Branch: Epidemiological Investigation Team

The Environmental Health Division is responsible to provide the following services during an emergency:

- Safe, potable drinking water.
- Proper disposal of sewage and other liquid waste.
- Coordination of the disposal of dead animals.
- Control of insects, rodents, and other vectors of human diseases.
- Provision of information on household and public building cleanup.

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- Advise on restoration of flooded plumbing and sewage utilities.
- Inspection of mass feeding and housing centers for compliance with food service, and vector control practices.
- Current lists of suppliers of septic pump trucks and port-a-johns, and consultants from private, State, and Federal agencies.
- Maps as needed.
- Assist Regional/local Epidemiologist with investigations

The senior sanitarian will assign areas of responsibility to sanitarians and acquaint them with conditions and needs. The senior sanitarian will function as part of the county EOC operations group and provide assistance to the Director of Environmental Health.

Logistics Section:

Employees in the Fiscal department may be assigned to Logistics and Finance as directed by the Incident Commander.

Planning Section:

The planning division will assist with research and reporting, as well as providing safety plans and updated response plans for distribution. The planning section will also coordinate with Logistics on resource needs.

G. ASSEMBLY PLACES:

Health Department Emergency Operations

Upon receiving the emergency notification, all the Health Department personnel will meet at the Noble County Health Department; 44069 Marietta Road, Caldwell, Ohio 43724.

When the above location becomes inaccessible or needs to be abandoned, the Health Department will function from the Caldwell Community Center located at the Fairgrounds in Caldwell, Ohio 43724.

The tertiary site for the Health Department is the SE Regional Extension Office located at 17614 Wolf Run Road, Caldwell, Ohio 43724.

Caldwell Elementary will also serve as an assembly place in the event of an emergency situation

Mass Vaccination

In a situation where mass prophylaxis and vaccines must be distributed quickly the location will be Caldwell Elementary School. For distribution of less than 1000 persons, vaccinations will be delivered at the Noble County Health Department. Greater than 1000 persons will be conducted at Caldwell Elementary. Refer to Annex H.

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Noble County Emergency Operations Center

The Noble County Emergency Operations Center is located at 48535 Coldwater Creek Road. If the County Emergency Operations Center is inaccessible alternate operations will be established at the Noble County Health Department.

H. EMERGENCY PURCHASES:

Noble County Board of Health authorized the Health Commissioner to sanction emergency purchase of supplies and equipment. In the absence of the Health Commissioner, the Medical Director is authorized to approve the purchase of emergency supplies and equipment.

The Health Commissioner is authorized by the Noble County Board of Health to reassign the authority to other persons within the health department if needed to sign emergency purchases of equipment and supplies.

The Board of Health has agreed that the senior Health Department person at the disaster scene can sign minor emergency purchases up to \$200 (two-hundred) dollars.

PREPAREDNESS

A. PUBLIC HEALTH INFORMATION:

There are number of agencies who will supply information and literature to the general public. The major sources of this information are the Ohio Department of Health, the County Extension Office, Federal Emergency Management Agency, Centers for Disease Control (CDC) and Red Cross. The Health Commissioner, Shawn Ray, will serve as the health department's designated spokesperson. All materials prepared by the PIO regarding health matters must be approved by the health commissioner.

Some of the literature is enclosed in this plan to serve as a quick reference to staff.

DISTRIBUTION:

Distribution of copies of the Health Department Emergency Response Plan:

Every department in the Health Department will receive a copy of this plan.

B. DESIGNATED SPOKES PERSON

The Health Commissioner will be the designated spokes person for the Health Department. The alternate person will be the PIO. The Health Commissioner shall serve as the Chief Information Officer (CIO). The Noble County Health Department has established a Public Information Officer (PIO) to prepare information for the CIO.

C. POTENTIAL HAZARDS:

Public Health -Infectious Disease Outbreak- May be handled with local resources, however local resources are minimal, so an emergency declaration may need to be made very quickly in order to start the Strategic National Stockpile request process (see request algorithm) and contain the outbreak.

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Other Hazardous include Chemical Spills, Fires, Floods and Winter Storms refer to the County EOP for further information.

Flood Plains:

The flood plains of Noble County included in the bottom two-thirds of the county, are located along Duck Creek and its east, west and middle associated tributaries. In the Sarahsville region or the north end of the county, tributaries of Wills Creek are included in the flood plain. Another area of the flood plain includes the headwater areas of Seneca Lake. The Noble County flood plain does not exceed 100 yards from any creek. FEMA has developed flood plain maps for the county. Chasity Schmelzenbach of EMA is the flood plain administrator for Noble County.

Transportation Routes

See County EOP. The major interstate route is I-77. Major routes that run throughout Noble County are State Routes 821, 78, 285, 147, 146 and 513.

Hazardous Material

ANNEX-O of the Noble County EOP.

D. TRAINING AND EXERCISES:

Staff Training:

The Health Department Emergency Response Plan is part of the new employee orientation-training program. New staff shall review the plan for content and specific duties in an emergency, and then sign that they have read and understood the information contained therein.

The health department has adopted NIMS as the operating structure for all responses; therefore all staff will be compliant with the NIMS requirements. New employees will be required to become NIMS compliant.

The Disaster Preparedness staff is responsible for the Health Department Emergency Response Training Program.

Professional staff will take full advantage of the training resources available from County and State Emergency Management Agencies, and the Ohio Department of Health.

Every staff member will be required to review the Plan annually and sign to that effect. The Health Department Disaster Preparedness staff will maintain a record.

Conduct Drills and Exercises

The Health Department will participate in as many countywide, regional, and state emergency response exercises as is practical. In addition, the Health Department will participate in the Local Emergency Planning Committee (LEPC) and hospital exercises.

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RESOURCE MANAGEMENT:

Integrate The Health Department plan into the County Emergency Response Plan:

The functions and responsibilities that are described and assigned in the county plan are included in the Health Department plan and necessary standard operating guides are developed to address applicable issues.

The Health Department provides the following assistance to local hospitals and agencies during disasters:

- Provide personnel support from the department or through mutual aid agreements with hospitals and other agencies. (IC).
- Coordinate logistic and administrative support from other agencies (Logistics and Planning).
- Copy of signed mutual aid agreements is enclosed in this plan.

COMMUNICATION AND INFORMATION RESOURCES:

- The DOC has T1 access, as well as NOAA weather radio and public broadcast radio, for information monitoring
- MARCS Radio base and mobiles at the HD
- ACU-M Interoperability System to connect local (Ohio & WV) Law Enforcement, Fire, Public Works, MARCS and JEMNET through the RCC.
- The county EOC will have up-to-date information from across the state on disaster response operations.

ONGOING PLAN MANAGEMENT AND MAINTENANCE:

A. CONDUCT ANNUAL UPDATE OF THE PLAN:

The Disaster Preparedness staff is responsible for updating and revising as necessary the Noble County Health Department Emergency Operations Plan. The EOP shall be revised as needed to maintain NIMS (National Incident Management System) compliance.

B. ADDITIONAL PLANS AND SUPPORTING DOCUMENTS

The following is a list of Standard Operating Guides, Preparedness Plans and Resources materials, which can be found in hard copy in the Environmental Office (Room 113) on the 1st level of the Health or on the server and jump drives under the folder heading; NCHD Emergency Operations Plans.

Continuity of Operations Plan (Business Recovery Plan) is intended to help preserve and restore essential functions of the Noble County Health Department, if its headquarters is subject to a crisis, an actual or threatened loss of administrative capacity or loss of workforce.

Crisis Communications Plan; This plan addresses media relations and communications issues.

Strategic National Stockpile Plan; Plans to receive and distribute SNS medicine and medical supplies to local communities as quickly as possible.

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Vaccine Emergency Management Plan; A plan to ensure cold chain management of vaccine inventories.

Mass Vaccination Plan; This document will outline the plan to establish and operate emergency medication and/or vaccine distribution points for the population of Noble County if directed by the Noble County Board of Health

The Point of Dispensing Operations Manual supports this plan with the “How to” information

Pandemic Flu; Provides the framework for the Noble County Health Department to identify, respond to, and control influenza pandemic.

Community Containment; Plans, best practices and forms for containing the spreading of infectious disease.

NCHD Building Emergency Plan; Procedures for dealing with emergencies within the building, such as fire or a medical emergency.

Response Information; Files containing templates, checklists, CDC Facts sheets on CBRNE, Weather events and other disasters. Incident Command forms, Field response manuals, volunteer management plans, and much more.

Training and Exercise Plan outlines the training activities to be performed over a three year period

C. SUPPORT REQUIRED FROM OUTSIDE AGENCIES

Emergency Management/Commissioners/Local CEOs

1. Implementation of County EOP and local SNS Plans.
2. Activate the county EOC
3. Ensure that all local disaster declarations are completed.
4. Provide ESF-2, ESF-5, & ESF-7 to the EOC
5. Provide for direction and control at the EOC
6. Provide support staff in the EOC as needed.
7. Provide for notification to local officials, emergency response and support agencies/organizations
8. Coordinate requests, allocation, and tracking local resources including facilities, equipment and supplies.
9. Coordinate with other local jurisdictions and State EOC for the procurement of resources not available in the county, including SNS supplies.
10. Manage volunteer resources utilized for government functions.
11. Maintain cost documentation for all related activities, supplies, and requested resources, including resources

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provided by mutual-aid to facilitate the disaster recovery process – ESF-14

12. Coordinate recovery functions with State EMA, Ohio SNS and FEMA.

Noble County Public Information Officer

13. Establish the Joint Information Center in close proximity of the Emergency Operations Center.
14. Coordinate public information between local and agency PIOs and Regional, State, and Federal Joint Information Centers.
15. Ensure that all public information releases are reviewed by the EOC Executive Committee and the IC prior to release.
16. Provide for media area in or near the Joint Information Center to allow for direct media contact.
17. Provide for controlled media visit to on-scene locations to facilitate interviews with on-scene command staff.
18. Maintain cost documentation for all related activities, supplies, and requested resources, including resources provided by mutual-aid to facilitate the disaster recovery process – ESF-14

Noble County Sheriff's Office/Local Law Enforcement Agencies

19. Provide ESF-13 Coordinator to the EOC
20. Assist in the identification of and assessing the security of local facilities to be utilized as POD and Clinic sites.
21. Provide for the security of SNS supplies and personnel during transportation, at POD, Clinics and medical treatment sites.
22. Provide for traffic control and devices at Clinic and POD sites.
23. Provide for final approval of all volunteers that could be in direct contact with SNS supplies.
24. Provide for just in time training, if utilizing volunteers for - traffic control or other ESF- 13 functions.
25. Maintain cost documentation for all related activities, supplies, and requested resources, including resources provided by mutual-aid to facilitate the disaster recovery process – ESF-14

Noble County Engineer/Public Works Providers

26. Provide ESF-1 Coordinator to the EOC
27. Assist in the identification and assess access routes for POD, medical treatment, and Clinic sites.
28. Provide for the emergency detour routes to POD, medical treatment, and Clinic sites, as needed.

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29. Provide transportation resources as needed
30. Provide traffic control assistance as needed.
31. Maintain cost documentation for all related activities, supplies, and requested resources, including resources provided by mutual-aid to facilitate the disaster recovery process – ESF-14

Southeastern Ohio Regional Medical Center

32. Provide support to ESF-8 to the EOC
33. Provide assistance in identifying local needs and inventory of supplies.
34. Coordinate information exchange with local physicians' offices.
35. Assist in the identification of the need for SNS supplies.
36. Manage materials assigned to the hospital as a medical treatment site.
37. Maintain cost documentation for all related activities, supplies, and requested resources, including resources provided by mutual-aid to facilitate the disaster recovery process – ESF-14

Other medical treatment sites (health care/nursing facilities)

38. Coordinate with ESF-8 personnel in the EOC to help identify local needs and inventory of supplies.
39. Manage material assigned to the facility as a medical treatment site.
40. Maintain cost documentation for all related activities, supplies, and requested resources, including resources provided by mutual-aid to facilitate the disaster recovery process – ESF-14

All other local jurisdictions/agencies/organizations and Private-non-profit agencies/organizations

41. Provide resource and logistical support as requested through the EOC.
42. Maintain cost documentation for all related activities, supplies, and requested resources, including resources provided by mutual-aid to facilitate the disaster recovery process – ESF-14

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D. APPROVAL: NOBLE COUNTY BOARD OF HEALTH

Under the direction of the Noble County Board of Health:

The Noble County Health Department Emergency Response Plan has been approved by the Board and under local Ordinance number ERP 0001-11/98 for county programs.

_____ Kristi Close, President	_____ Date
_____ Linda Van Fleet, Member	_____ Date
_____ Alan Spencer, D.O., Member	_____ Date
_____ Paul Murphy, Member	_____ Date
_____ Teresa Stewart, Member	_____ Date
_____ Richard Clark, M.D., Medical Director	_____ Date
_____ Shawn Ray MPH, RS, Health Commissioner	_____ Date

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ALL HAZARDS EMERGENCY RESPONSE PLAN**

APPROVAL BY OUTSIDE AGENCIES NAMED IN PLAN:

Noble County EMA
Authorizing Official

Date

Ohio State Highway Patrol
Authorizing Official

Date

Noble County Sheriff
Authorizing Official

Date

The American Red Cross
Authorizing Official

Date

Noble County Engineer
Authorizing Official

Date

Southeastern Ohio Regional Medical Center
Authorizing Official

Date

Marietta Memorial Health Systems
Authorizing Official

Date

Noble County Coroner
Authorizing Official

Date

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RECORD OF CHANGE

CHANGE NUMBER	DATE	SUBJECT	PAGE NUMBER(S)
1.	10/29/12	HD Chain of command	11
2.	10/29/12	RN's contact info for after hours	14-15
3.	11/07/12	Table of Contents is now Hyperlinked to ERP only	2
4.	01-23-13	Created website version without personal numbers	14-15
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